**Book Application Requirements**

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| **المملكة العربية السعودية**  **وزارة التعليم العالي**  **جامعة الملك فيصل**  **مركز الترجمة والتأليف والنشر** | E:\الحمود-العمل\شعار الجامعة الجديد.tif | Kingdom of Saudi Arabia  Ministry of Higher Education  **King Faisal University**  Translation, Authorship& Publication Center |

□Publication request signed by the faculty, department head and college dean.

□ Department Council Approval Letter.

□Decisions of department examiners.

□ College Council Approval Letter.

□ University President Approval on College Council Minute.

□A list of (10) referees, with one contact information at least. (It is preferable that the referees' specialties are in the same area of the book topic).

□ C.V

□A copy of the translated book.

□A copy of the authored book.

□A statement of having/ not having fund from the deanship of scientific research.

□Including the titles of M.A and PHD dissertations in the publication form, as well as attaching the table of contents.[[1]](#footnote-1)

□The book must not be published before. [[2]](#footnote-2)

1. (1) The policy of the center does not stipulate to publish M.A and PhD thesis that was approved out of KFU. [↑](#footnote-ref-1)
2. (2) The policy of the center does not stipulate to re-publish books that published or printed before. [↑](#footnote-ref-2)